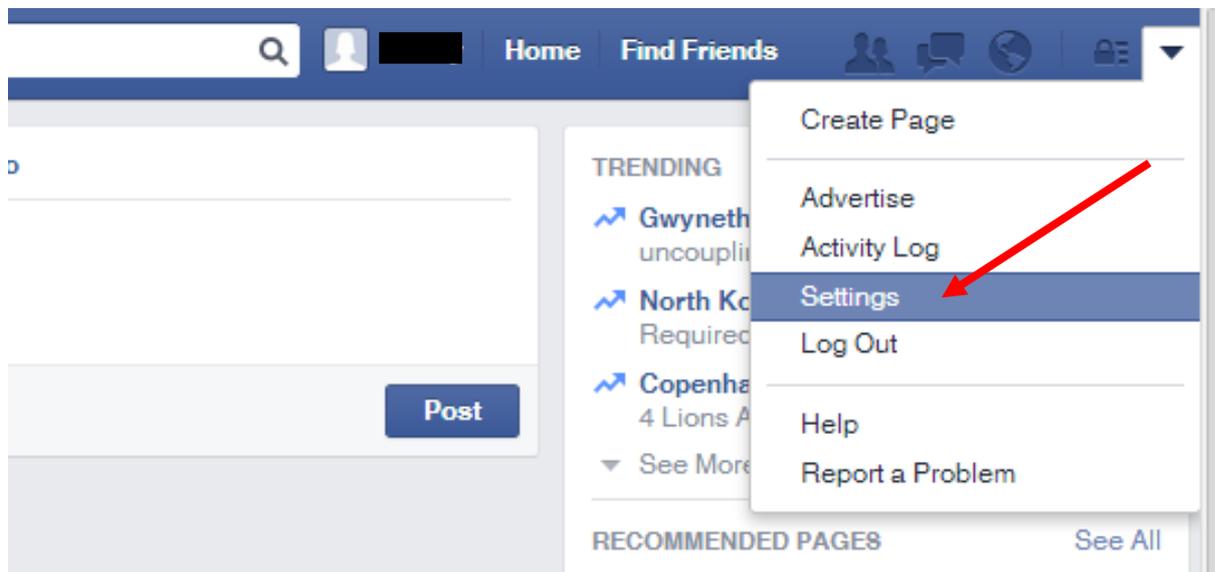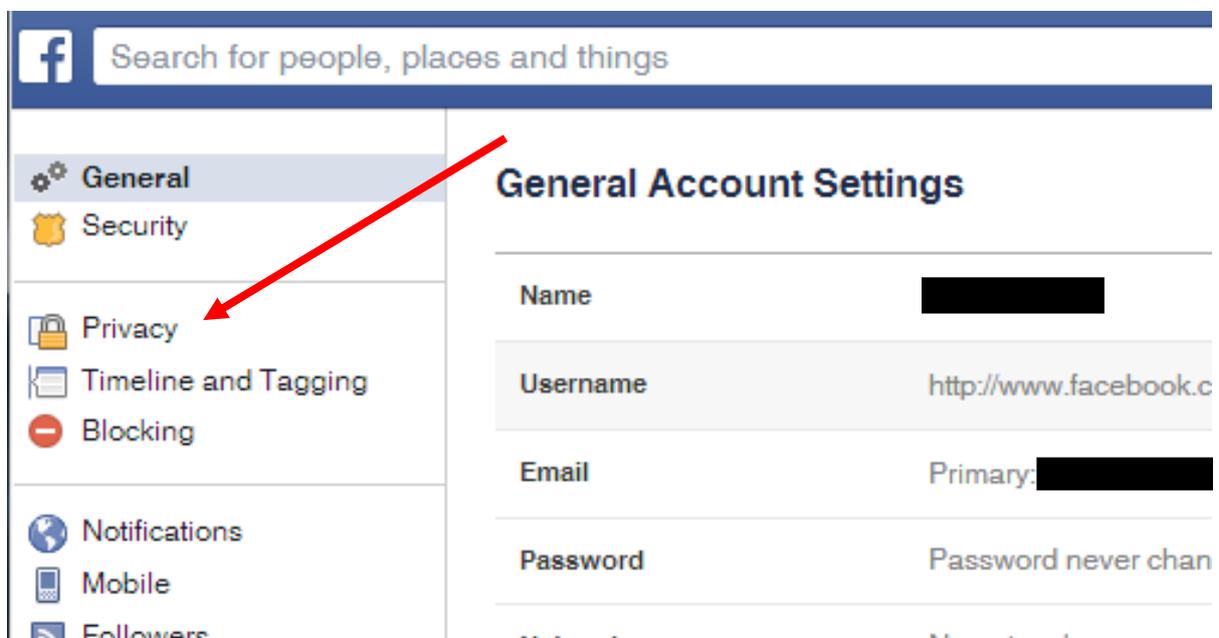Log in to your Facebook account and click on the icon in the top right corner. Select **Settings** from the drop down menu.
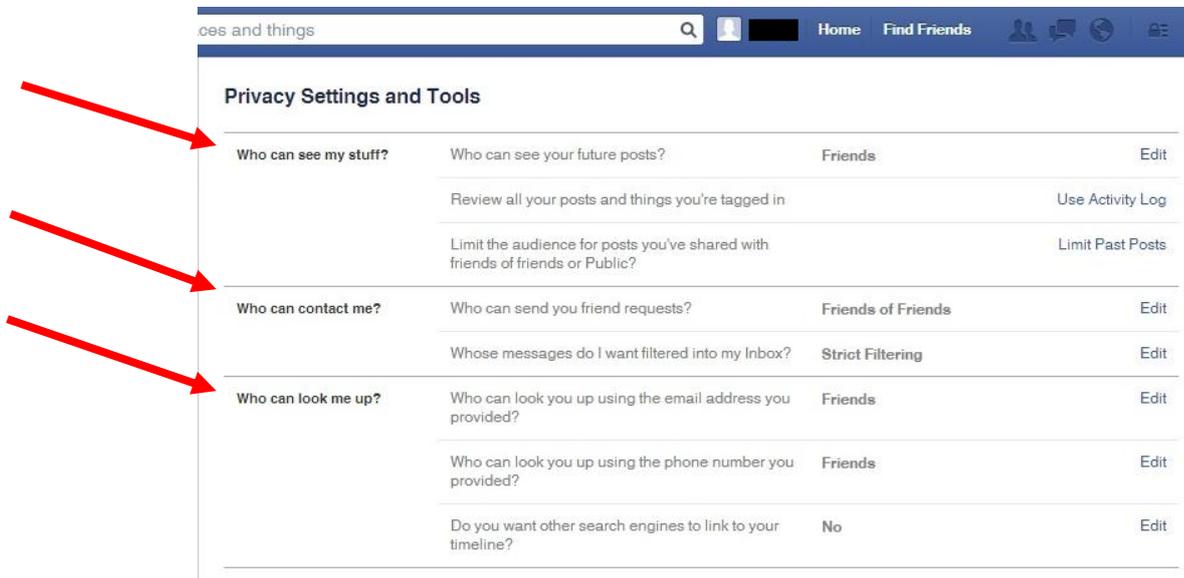

On the lefthand side of the screen is the Main Menu for **Settings**. Click on **Privacy**.
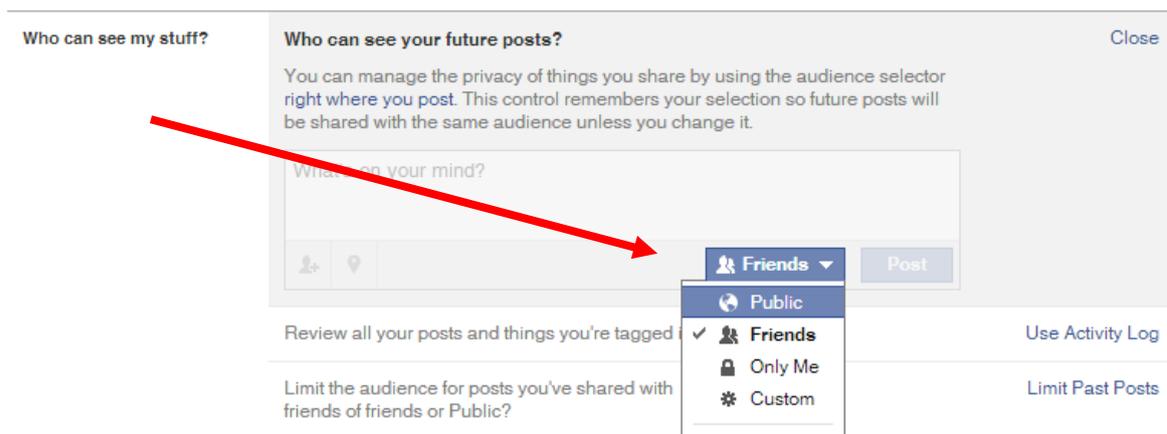
From here, you can change your **Privacy** settings in 3 different ways:

- **Who can see my stuff?**
- **Who can contact me?**
- **Who can look me up?**

If you have selected **Public** under 'Who can see your future posts?' your status updates etc can be seen by anyone. Even if they aren't a friend.

You can 'Limit past posts' so that older posts can be hard to find. This is handy if you posted anything embarrassing or inappropriate in the past couple of years.

Privacy Settings and Tools

Who can see my stuff?	Who can see your future posts?	Friends	Edit
	Review all your posts and things you're tagged in		Use Activity Log

Limit The Audience for Old Posts on Your Timeline   Close

⚠️ If you use this tool, content on your timeline you've shared with friends of friends or Public will change to Friends. Remember: people who are tagged and their friends may see those posts as well.

You also have the option to individually change the audience of your posts. Just go to the post you want to change and choose a different audience.

Learn about changing old posts

[Limit Old Posts]

You have some say over who can send you friend requests – it can either be 'Everyone' or 'Friends of friends'.

Privacy Settings and Tools

Who can see my stuff?	Who can see your future posts?	Friends	Edit
	Review all your posts and things you're tagged in		Use Activity Log
	Limit the audience for posts you've shared with friends of friends or Public?		Limit Past Posts
Who can contact me?	Who can send you friend requests?		Close

👥 Friends of Friends ▼
   🌐 Everyone
   ✓ 👥 Friends of Friends

...filtered into my Inbox?   **Strict Filtering**   Edit

There are 2 options for filtering what can be sent to your **Inbox** – either **Strict Filtering** (only people you are friends with on facebook can message your inbox) or **Basic Filtering** (anyone on facebook can send you a message).

If you select **Strict Filtering**, messages sent by anyone who isn't your facebook friend go directly to a folder called 'Other', which will appear next to your Inbox. You don't get Notification if a message goes into 'Other'.

You can control who can use your email or phone number to search for your profile. If you click on 'Everyone', you make it very easy for people to find you with your email address or phone number.

Facebook pages can appear in Search Engines. If you don't want people to find your facebook profile when they Google your name, turn this option off by un-clicking this box.

Privacy Settings and Tools

Who can see my stuff?	Who can see your future posts?	Friends	Edit
	Review all your posts and things you're tagged in		Use Activity Log
	Limit the audience for posts you've shared with friends of friends or Public?		Limit Past Posts
Who can contact me?	Who can send you friend requests?	Friends of Friends	Edit
	Whose messages do I want filtered into my Inbox?	Strict Filtering	Edit
Who can look me up?	Who can look you up using the email address you provided?	Friends	Edit
	Who can look you up using the phone number you provided?	Friends	Edit

Do you want other search engines to link to your timeline?   Close

Please note:

- When this setting is on, it is easier for other search engines to link to your timeline in search results.
- If you turn off this setting, it may take a while for search engines to stop showing the link to your timeline in their results.

☐ Let other search engines link to your timeline